

**ASSET LIABILITY COMMITTEE CHARTER**  
**OF**  
**PT INDONESIA INFRASTRUCTURE FINANCE**  
**2024**

## 1. Introduction

PT Indonesia Infrastructure Finance (“IIF” or the “Company”) has been established as an Indonesian financial institution under the Financial Service Authority Regulation of the Republic of Indonesia (*Peraturan Otoritas Jasa Keuangan Republik Indonesia*) No. 46/POJK.05/2020 on Infrastructure Financing Company dated 10 November 2020, which functions on the principles that govern any modern international financial institution.

In order to actively monitor the risk and management of funds and other resources as stipulated in the IIF Policy, as well as OJK Circular No. 7/SEOJK.05/2021 regarding Implementation of Risk Management in Financing Companies, it is required to establish the Asset Liabilities Committee of the Board of Directors (“ALCO”).

## 2. Roles and Responsibilities

The roles and responsibilities of the ALCO under the risk management design framework are provided below:

- a. Ensure that the management of assets and liabilities are executed in accordance with the Company's policies.
- b. Provide recommendation on strategy and action plan in the management of assets and liabilities to Board of Directors if it is required Board of Commissioners approval.
- c. Evaluate IIF's financial performance and identify the necessary strategy to achieve financial objective.
- d. Provide guidance in managing IIF's market and liquidity risk, which includes but not limited to assets and liabilities maturity mismatch, interest rate repricing risk gap, net open position, funding and capital balance structures.
- e. Determine Base Lending Rate or investment pricing guidance for investment activities and recommend it to the Board of Directors for further approval.



- f. Agree on new or additional short-term facilities and recommend to the Board of Directors for further approval; however, when the facility is associated with related parties, it shall be further approved by the Board of Commissioners.
- g. Advise the Board of Directors on new funding initiatives/activities (e.g. long-term facilities, short-term facilities including from related parties and bonds issuance) which require approval from Board of Commissioners as in accordance with Article of Association of the Company.
- h. Provide guidance and monitoring on compliance to internal and external covenants.
- i. Provide guidance in management of surplus funds, which includes but not limited to limit structures of treasury activities in line with IIF's risk appetite and monitor the compliance with the limit structure.
- j. Provide guidance on changes of relevant policies and procedures and provide recommendation on these changes to Board of Directors, if required to the Boards of Commissioners for approval.
- k. Determine the schedule for ALCO meetings.
- l. Approve the Minutes of Meeting (MoM) prepared by the secretary during ALCO meetings.

### 3. Structure and qualification

#### 3.1. Composition

The ALCO will be comprised of the following members with voting rights:

- a. Chief Executive Officer (Chairman);
- b. Chief Financial Officer (Convenor);
- c. Chief Risk Officer;
- d. Chief Investment Officer(s);

In convening the meeting and assuming ALCO roles and responsibilities, ALCO members will be supported by organizational functions, comprising of:

- i. Head of Institutional Relations and Treasury Division
- ii. Head of Treasury Department and/or Treasury Manager
- iii. Head of Institutional Relations Department
- iv. Head of Financial Planning and Analysis Division
- v. Head of Planning and Performance Management Department
- vi. Head of Finance and Accounting Department and/or Accounting Manager
- vii. Head of Market Risk and Liquidity Risk Department

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and other function(s) deemed to have adequate expertise, background knowledge and experience to support ALCO.

### **3.2. Appointment**

The additional ALCO member is appointed by the ALCO Committee.

### **3.3. Membership Period**

The period of the members of the ALCO will be the same period as the term of office of the respective members.

## **4. Meeting**

### **4.1. Frequency**

The ALCO must meet regularly at least once a month or a minimum of 12 meetings must be conducted annually, and more frequently if required. The ALCO will review the progress of any observations and recommendations made by it in prior meetings. Any deviation or delay in implementing recommendations will be discussed on a priority basis and appropriate action will be recommended.

### **4.2. Meeting procedures, quorum, required votes and approval**

- a. A quorum of two (2) members (presence of Chairman is mandatory) is required to convene an ALCO meeting.
- b. The agenda for each ALCO meeting may be proposed by any Committee members and will be decided by the Chairman and/or Governor.
- c. An ALCO member may be represented in a Committee meeting by another member of the Committee who is a Director of the Company by virtue of a written delegation of authority and/or power of attorney.
- d. Committee members shall be entitled to cast 1 (one) vote --- and an additional 1 (one) vote for each -- Director he/she represents may if they are given written delegation of authority and/or written powers of attorney by Committee members with voting rights (Voting Members) to attend the Committee meeting on the relevant Voting Member.
- e. Any decision to be adopted in the meetings to the extent possible must be made by unanimous consent. In case unanimous consent cannot be reached, any decisions to be adopted at a Committee meeting must be approved by at least 2/3 of the Voting Members present or represented at the meeting, of

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which such 2/3 of the Voting composition must include approval from the Chairman and the Chief Financial Officer.

- f. The Committee meeting may also be held through teleconference, video conference or other electronic media facilities which enable all participants of the meeting to see and/or hear each other and participate in the meeting.
- g. Minutes of Meeting (MoM) for ALCO include all comments, approvals, and guidance discussed during the meeting will be formally presented and approved by all ALCO members present. Once finalized, the MoM will be documented in the Company's designated application system and made accessible to all participants who attended the meeting, ensuring transparency and proper record-keeping. In the event, the application system is having technical issue, MoM shall be sent and approved by the Committee Members within 3 working days after such meeting.
- h. Any approval obtained in the ALCO meeting shall be further approved by the Board of Directors.

#### 4.3. Notice

A prior written notice for the Committee meeting must be sent by the Chairman or its representative to each of the Committee members by registered letter or electronic communication such as email no later than three (3) working days before the date of the Committee meeting excluding the date of the notice and the date of the Committee meeting and such notice must clearly state the time, date, place and agenda of the meeting.

A notice to a Committee meeting is not required if all Committee members are present or represented in a Committee meeting and the Committee may be convened and shall be able to make decisions.

#### 4.4. Secretary

The Institutional Relations and Treasury (IRT) team shall attend all ALCO meetings to facilitate the preparation, organization of the meetings and the minutes of the meeting will be drafted by IRT team. It is the responsibility of the IRT team to ensure proper documentation and record-keeping within the Company's designated application system.

### 5. Reporting

- a. The Committee must prepare a report, which provides an explanation of the responsibilities that the Committee members have carried out during the relevant financial year.

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- b. Once a year the Committee must make self-assessment upon the effectiveness of ALCO activities and provide a report to the BoD and provide a copy of such report to the BOC.
- c. The Committee reports must be signed by the ALCO Members.

**6. Confidentiality**

Each ALCO member and the attendees (if any) must keep confidentiality and may not disclose any documents, data and information or any other related matters discussed in the Committee meetings.

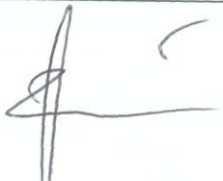
**7. Others**

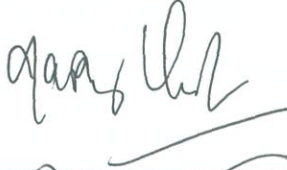
- a. The Committee must, from time to time, review and make any amendments that may be required to its Charter. Any amendments to the Committee Charters must be approved by the BoD.
- b. To maintain and improve the Committee's quality, the Committee may arrange for any orientation, development, training or continuing education programs for the Committee members.
- c. The Committee may engage independent counsels and other professional advisers at the expense of IIF, and to invite such independent counsels and other professional advisers to attend meetings as long as they maintain independence in accordance with the provision under section 6 above.

This ALCO Charter of the Board of Directors of the Company is effective as of 29 November 2024.

PT INDONESIA INFRASTRUCTURE FINANCE



<b>Name and Position</b>	<b>Signature</b>	<b>Remarks</b>
<p><i>Rizki Pribadi Hasan Interim President Director and Chief Financial Officer</i></p>		

<b>Name and Position</b>	<b>Signature</b>	<b>Remarks</b>
Lestari A. Umardin Chief Risk Officer		
M. Ramadhan Harahap Chief Investment Officer	